
HEALTH SERVICES ADMINISTRATION RESOURCES

REFERENCE BOOKS

The AHA Guide to the Health Care Field – REF RA997 .A1 A46 2003-2004 Printed annually, this resource is a quick guide to U.S. hospitals, healthcare systems, and organizations, networks, alliances, agencies, and providers.

Comprehensive Accreditation Manual for Hospitals (JCAHO) – REF RA981.A2 C5724 2002 Facilitates self-assessment prior to the accreditation survey as a predictor of actual results. Contains policies, standards, intent statements, scoring, aggregate rules and decision rules.

Encyclopedia of Health Care Management – REF RA 971 E 52 2004 This is a comprehensive reference on health care management that includes topics such as economics, finance and health policy.

Health Care Financing Review – REF RA 410.53 .H415 2002 Provides information on Medicare and Medicaid programs, the U.S. health care system, and a broad range of health care financing and delivery issues.

Hospital Statistics – RA981. A2 A6234 2006 With hospital data at the national, regional, and state level, this comprehensive source can be used for market analysis and historical trending. Includes historical trends in utilization, personnel, and finances, as well as community health indicators such as beds per population and expenses per capita by state.

Manual of Hospital Administration – REF RA971 .R68 v.1 and v. 2 Divided into several sections, this book comprehensively covers topics from hospital philosophy to information management.

Measuring and Managing Health Care Quality: Procedures, Techniques, and Protocols – REF RA971 .G565 2002 Includes articles on such topics as measuring clinical outcomes and collecting patient information.

CIRCULATING BOOKS

Achieving Service Excellence: Strategies for Healthcare – R727 F684 2002 Presents information and practices related to providing patients with comprehensive healthcare.

Board Work: Governing Health Care Organizations – RA971 .P626 1999 Provides a detailed road map to help confront the challenges of the health care marketplace in the United States.

Connecting with the New Healthcare Consumer : Defining your Strategy – R727.3 .C673 2001 Advises health care executives on how to connect with their customers and develop effective business plans and strategies.

Delivering Health Care in America: A Systems Approach – RA395.A3 S485 2001 Provides a systematic overview of the health care system in the United States.

Essentials of Health Care Finance – RA971.3 .C528 2002 Blends the topics of accounting and finance and covers the types of financial decisions that health care executives are most likely to be involved with.

Information Systems for Healthcare Management – RA971.23 .A976 2003 This resource was designed to help future healthcare managers understand the principles of analysis, design, evaluation, selection, acquisition, and utilization of information systems in healthcare organization settings.

Legal Aspects of Health Care Administration – KF3821 .P69 2002 Provides students with a firm foundation in health care law and an overview of practical ways to improve the quality and safe delivery of healthcare.

Management Principles for Health Professionals – RA393 .L53 1999 Describes proven management concepts and tools used by health care administrators.

Managing Health Services Organizations and Systems – RA971 .R26 2000 Examines many aspects of health services management such as functions, concepts, and principles as well as managerial roles, skills, and competencies within the context of health services organizations.

Strategic Management of Health Care Organizations – RA971 .D78 2002 Provides guidance and focus on strategic thinking, strategy formulation, implementation, and control. It also reflects the importance of leadership in contemporary health care organizations.

ELECTRONIC JOURNALS

Health & Medical Sciences Serials <http://www.ipl.org/div/serials/> Select **Health and Medical Sciences** from the subject list to access the Internet Public Library index to online health and medical sciences journals.

HighWire Press <http://highwire.stanford.edu/lists/freeart.dtl> Online archive of full-text scientific journals.

WEB SITES

Agency for Healthcare Research and Quality <http://www.ahrq.gov/> AHRQ, formerly known as the Agency for Health Care Policy and Research, aims to improve the quality, safety, efficiency, and effectiveness of health care in the United States. Website includes consumer health information, surveys and research.

NCHS (National Center for Health Statistics) <http://www.cdc.gov/nchs/> Provided by the Centers for Disease Control, this site includes statistical data about U.S. public health topics, such as health care, diseases, drug use, birth and death rates, and aging.

Center for Health Care Strategies <http://www.chcs.org/> CHCS strives to improve the quality of health and health related services for beneficiaries of Medicaid and the State Children's Health Insurance Program. Website includes center initiatives, a resource library, and information on quality improvement.

kaiserEDU <http://www.kaiseredu.org/> Developed by the Kaiser Family Foundation, kaiserEDU gives health policy students and faculty easy access to data, literature, news and developments regarding major health policy topics and debates.

Resource Links for Hospital and Health Care Leaders
http://www.aha.org/aha/resource_center/links.jsp This site is maintained by the *American Hospital Association* and provides an extensive and comprehensive list of links to key professional, state and local associations, as well as foundations and educational institutions. Searchable by keywords or alphabetically.

World Health Organization <http://www.who.int/en/> The WHO site provides articles on current health topics worldwide as well as research tools and listings of various publications.

The Western New York Health Risks Assessment <http://www.wnyhra.org> The Western New York Health Risks Assessment (HRA) is a study conducted approximately every five years to measure health behaviors in the 8 counties of Western New York.

ORGANIZATIONS

American College of Physician Executives <http://www.acpe.org/> ACPE is an AMA recognized society that represents physicians in health care leadership. The site provides article abstracts as well as an archive of full text articles.

American College of Healthcare Executives <http://www.ache.org/> ACHE is an international professional society of healthcare executives. Their site provides career services and updates on conference and workshops in Health Care Administration.

American Hospital Association <http://www.aha.org/aha/index.jsp> click on the link to the *Resource Center* (located near the top) for information on studies, statistics and other information relevant to health care leaders.

Joint Commission on Accreditation for Healthcare Organizations <http://www.jcaho.org> the official website of JCAHO, an independent, not-for-profit organization that is the nation's predominant standards-setting and accrediting body in health care.

Healthcare Financial Management Association <http://www.hfma.org/> HFMA offers topical information updates, career assistance, local and national networking and access to job postings