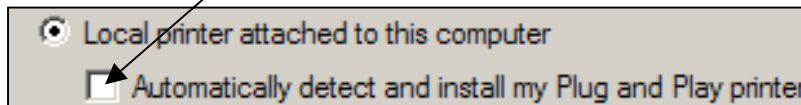
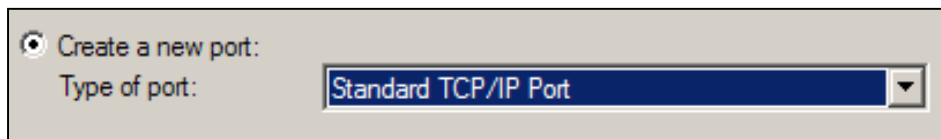

CONNECTING TO THE WIRELESS PRINTER

Directions for Windows XP (steps for Mac or Vista are similar – Mac users please see the “troubleshooting” note on the back)

- From the **Start** menu, choose **Settings** then **Printers and Faxes**.
- Click **Add a Printer**
- When the Add Printer Wizard opens, click **Next**
- Click the radio button for **Local Printer** (Make sure the box for “Automatically detect and install my plug and play printer is NOT checked.) Click **Next**.

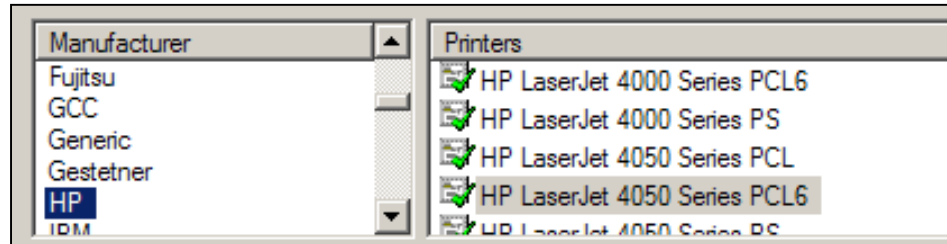


- Click the radio button for **Create a new port** at the bottom of the window. Then from the dropdown box, choose **Standard TCP/IP port**. Click **Next**.



- A new wizard will open for Add Standard TCP/IP Printer Port. Click **Next**.
- In the first box, enter the IP address of the printer:
 - 2nd floor printer: 10.200.6.11
 - 3rd floor printer: 10.200.6.10
- The second box will populate automatically. Click **Next**.
- Click **Finish** and wait for the Add Printer Wizard to return.

- From the list of manufacturers, highlight **HP**. From the list of printers, highlight **HP LaserJet 4050 Series PCL6**. Click **Next**.



- When prompted to name the printer, we recommend choosing something descriptive, in case you install multiple printers on your computer:



- Click **Finish**.
- Allow the drivers to be installed, if necessary.
- Continue clicking **Next** until finished.

Troubleshooting:

Problem: I am using a Mac and am having trouble adding the wireless printer.

Solution: During the printer installation process, you will see a screen called “Print Browser.” Make sure to choose the option called **HP Direct Socket**, rather than IP Printer.